



## **Minutes**

### **LAWSS Board Meeting**

Thursday, September 26, 2019

12:00 pm

Lambton Area Water Supply System WTP – 1215 Fort Street, Sarnia ON N7V 1M1

Members Mayor Jackie Rombouts, Township of Warwick  
Mayor Steve Arnold, St. Clair Township  
Mayor Lonny Napper, Town of Plympton-Wyoming  
Councillor Margaret Bird, City of Sarnia  
Mayor Bev Hand, Village of Point Edward  
Councillor Rick Goodhand, Municipality of Lambton Shores

Staff David Jackson, Director of Engineering City of Sarnia  
Chris Charter, CAO City of Sarnia  
Andrew Maver, Public Works Manager/Drainage Superintendent  
Township of Warwick  
Nova Vanderslagt, Water/Wastewater Specialist  
Adam Sobanski, Director of Public Works Town of Plypton-Wyomng  
Jay Versraeten, Manager of Environmental Services Village of Point Edward  
Dave Hunt, Senior Operational Manager - OCWA  
Suzanne Budden, Business Development Manager – OCWA  
Suzanne Durling, Administrative Assistant – OCWA  
Michael Helps, Financial- LAWSS  
Clinton Harper, General Manager - LAWSS

**1. Declaration of Pecuniary or Conflict of Interest**

**2. Approval of Regular Agenda Minutes**

*A copy of the minutes for the meeting are attached to this agenda.*

"That the minutes from the June 27, 2019 meeting of the LAWSS Board be adopted."

Moved by: Mayor Steve Arnold

Seconded by: Mayor Jackie Rombouts

Carried

**3. Delegations**

**4. LAWSS Monthly Financial Statements**

*A copy of the May, June, and July LAWSS budget statement and cash balance sheets are attached for review and approval.*

a. May 2019 Financial Statement and Cash Balance Sheet

b. June 2019 Financial Statement and Cash Balance Sheet

c. July 2019 Financial Statement and Cash Balance Sheet

"That the Board accept the financial statements and cash balance sheets for May, June and July 2019."

Moved by: Mayor Steve Arnold

Seconded by: Mayor Jackie Rombouts

Carried

**5. OCWA Monthly Operational Statements**

*The June, July and August 2019 Monthly Operations Report and 2nd Quarter Financial Report from OCWA are attached.*

"That the Board accept the June, July and August 2019 Operational Statements and 2nd Quarter Financial Report from OCWA."

a. June 2019 Operational Statements

b. July 2019 Operational Statement

c. August 2019 Operational Statement

d. 2nd Quarter Financial Report

Moved by: Mayor Steve Arnold

Seconded by: Councillor Margaret Bird

Carried

**6. Information Reports**

The June, July and August 2019 Flow Summaries are attached.

a. June 2019 Flow Summary Sheets

b. July 2019 Flow Summary Sheets

c. August 2019 Flow Summary Sheets

"Motion to receive June, July and August 2019 Flow Summaries as Information."

Moved by: Mayor Jackie Rombouts

Seconded by: Mayor Steve Arnold

Carried

**7. Capital Update**

a. Radio / PLC Upgrade Project

"Motion to **receive** report Subject: Radio / PLC Upgrade Project Update, dated September 26, 2019, as information and approve implementation of cloud-based, software defined, wide area network to replace existing radio communication system."

Moved by: Mayor Steve Arnold

Seconded by: Mayor Lonny Napper

Carried

**8. Reports of Committees**

a. Meeting Minutes: LAWSS Technical Group

1. Revised TM#4 Financial Plan (20 Year Plan)

"Motion to **receive** Minutes of the LAWSS Technical Group, dates September 12, 2019, as information."

Moved by: Councillor Rick Goodhand  
Seconded by: Mayor Steve Arnold

Carried

**9. Miscellaneous Report**

"Motion to invite a representative from the Nuclear Waste Management Organization (NWMO) to provide a presentation on the Deep Geological Repository (DGR) to the LAWSS Board."

Moved by: Councillor Margaret Bird  
Seconded by: Mayor Steve Arnold

Carried

"Motion for staff to provide update report on large amount of toxic materials traveling over land to the Clean Harbors Canada site located on Telfer Road in St. Clair Township."

Moved by: Councillor Margaret Bird  
Seconded by: Mayor Steve Arnold

Carried

"Motion for staff to prepare a report that details existing cost allocation at LAWSS and explores how neighboring water utilities assign costs for capital projects."

Moved by: Councillor Margaret Bird  
Seconded by: Mayor Steve Arnold

For (5): Councillor Margaret Bird

Against (6): Mayor Jackie Rombouts, Mayor Steve Arnold, Mayor Lonny Napper, Mayor Bev Hand, and Councillor Rick Goodhand

Defeated (5 to 6)

**10. Ongoing Issues**

**11. Correspondence**

**12. New Business**

a. DRAFT 2020 Budget

"The Board **approve** the 2020 Budget as presented complete with 0.0% increase."

Moved by: Mayor Steve Arnold

Seconded by: Councillor Margaret Bird

Defeated

"The Board **approve** the 2020 Budget as presented complete with 3.0% increase."

Moved by: Mayor Lonny Napper

Seconded by: Mayor Jackie Rombouts

Defeated

"The Board **approve** the 2020 Budget as presented complete with 1.5% increase."

Moved by: Councillor Rick Goodhand

Seconded by: Councillor Margaret Bird

Carried

"Motion for LAWSS Master Water Plan update, as proposed in the 2020 Budget proposal, to be funded in 2019 through reserves."

Moved by: Mayor Jackie Rombouts

Seconded by: Mayor Steve Arnold

Carried

"The Board **receive** the LAWSS 20 Year Growth Plan, WTP- Electrical Reliability Study, WTP- Main Plant HVAC Assessment, Facility Storage- Condition Assessment for the Indian Road Tower, Facility Storage- Condition Assessment for the West Lambton Pumping Station Reservoir, and the 2020-2025 Capital Forecast as information."

Moved by: Mayor Steve Arnold

Seconded by: Mayor Jackie Rombouts

Carried

b. Dog Park @ Forest Standpipe

"The Board agrees in principal to re-purposing an area of LAWSS property as a dog park, and will allow staff to work with the Municipality of Lambton Shores to develop an agreement for its use. Agreement will be presented to the LAWSS Board at a later meeting for approval."

Moved by: Councillor Rick Goodhand  
Seconded by: Mayor Jackie Rombouts

Carried

c. Accessibility - LAWSS WTP

"Motion to **receive** report Subject: LAWSS WTP Accessibility, dated September 26, 2019 as information"

Moved by: Mayor Steve Arnold  
Seconded by: Councillor Margaret Bird

Carried

**13. By-Laws**

**14. IN-CAMERA Items**

The Board will adjourn to an in-camera meeting if necessary.

**15. Chair to Rise and Report on the Matters of Public Concern from the In-Camera Session.**

The Chair will report as required.

**16. Adjournment/Next Meeting**

"That the LAWSS Board adjourn this meeting to its next board meeting held on October 31, 2019 at noon at the Tourism Sarnia-Lambton Assembly Room."

Moved by: Councillor Rick Goodhand  
Seconded by: Councillor Margaret Bird

Carried