Minutes

Joint Board of Management Meeting

Thursday, June 25, 2020
12:00 pm

Members
Mayor Bev Hand, Village of Point Edward
Mayor Steve Arnold, St. Clair Township
Councillor Margaret Bird, City of Sarnia
Mayor Jackie Rombouts, Township of Warwick
Mayor Lonny Napper, Town of Plympton-Wyoming
Mayor Bill Weber, Municipality of Lambton Shores

LAWSS General Manager:
Clinton Harper

Technical Staff:
Andrew Maver, Township of Warwick
Brian Black, St. Clair Township
Adam Sobanski, Town of Plympton-Wyoming
David Jackson, City of Sarnia
Jay Verstraeten, Village of Point Edward
Mark Harris, OCWA Operational Manager
Mike Helps, County of Lambton

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1. Call to Order

a. Disclosure of Pecuniary Interest

2. Adoption of Minutes

A copy of the minutes for the Thursday, May 28, 2020 meeting of the LAWSS Joint Board of Management is attached to this agenda.

Moved by: Mayor Steve Arnold
Seconded by: Mayor Jackie Rombouts

That the LAWSS Joint Board of Management **ADOPT** the Thursday, May 28, 2020 meeting minutes.

Carried

3. Consent Items

Moved by: Mayor Steve Arnold
Seconded by: Councillor Margaret Bird

"That the LAWSS Joint Board of Management **RECEIVE** as information the April 2020 Financial Statements, the May 2020 Operational Statements and the May 2020 Summary Sheets, along with the staff Information Report, dated June 25, 2020."

Carried

a. Monthly Financial Statement - April 2020

A copy of the April 2020 LAWSS budget statement and cash balance sheets are attached.

b. Monthly Operational Statement - May 2020

The May 2020 Monthly Operations Report are attached.

c. Information Report

1. May 2020 Flow Summary Sheets
2. Information Report (June 25, 2020)

4. Items for Discussion

a. Fuel Storage and Delivery System for Diesel Generators at WTP

Moved by: Mayor Steve Arnold
Seconded by: Mayor Bill Weber

"That the LAWSS Joint Board of Management **RECEIVE** staff report subject, Fuel Storage and Delivery System for Diesel Generators at WTP, dated June 25, 2020, as information and forward the matter to the 2021 budget deliberation".

Carried

b. WTP Main Switchgear & Generator Replacement Project Status Update

Moved by: Mayor Jackie Rombouts
Seconded by: Mayor Lonny Napper

"That the LAWSS Joint Board of Management **RECEIVE** report titled, WTP Main Switchgear & Generator Replacement Project, dated June 25, 2020, as information and **ALLOW** staff to proceed to the tendering phase of the General Contractor portion of the project."

Carried

c. 2021 Preliminary Budget Proposal

Moved by: Mayor Steve Arnold
Seconded by: Mayor Bill Weber

"That the LAWSS Joint Board of Management **RECEIVE** as information the 2021 Preliminary Budget Report and 2021 Preliminary Budget Summary Sheet."

Carried

d. Risk Management Services Progress Report and Proposed Service Agreement Amendment

Moved by: Mayor Bill Weber
Seconded by: Mayor Jackie Rombouts

"That the LAWSS Joint Board of Management **RECEIVE** the 2020 Progress Report prepared by the the Upper Thames River Conservation Authority as information and that the LAWSS Joint Board of Management **AMEND** the service agreement between the Upper Thames Conservation Authority and LAWSS to include the City of Sarnia for Risk Management Services from July 1, 2020 until December 31, 2020 for the quoted amount of $10,500".

Carried

5. Deferred Matters/Additional Business

6. Confidential

7. Adjournment

Moved by: Mayor Bill Weber
Seconded by: Mayor Jackie Rombouts

"That the LAWSS Joint Board of Management **ADJOURN** this meeting to its next board meeting held electronically on Thursday, July 30, 2020 at 12pm."

Carried