



Minutes

Joint Board of Management Meeting

Thursday, July 30, 2020
12:00 pm

Members

Mayor Bev Hand, Village of Point Edward
Mayor Steve Arnold, St. Clair Township
Councillor Margaret Bird, City of Sarnia
Mayor Jackie Rombouts, Township of Warwick
Mayor Lonny Napper, Town of Plympton-Wyoming
Mayor Bill Weber, Municipality of Lambton Shores

LAWSS General Manager:

Clinton Harper

Technical Staff:

Andrew Maver, Township of Warwick
Brian Black, St. Clair Township
Adam Sobanski, Town of Plympton-Wyoming
Pratt Rawat, City of Sarnia
Jay Verstraeten, Village of Point Edward
Nick Verhoven, Municipality of Lambton Shores
Jodi Stadeski, OCWA Operational Manager

1. Call to Order

- a. Disclosure of Pecuniary Interest

2. **Adoption of Minutes**

A copy of the minutes for the Thursday, June 25, 2020 meeting of the LAWSS Joint Board of Management is attached to this agenda.

Moved by: Mayor Steve Arnold

Seconded by: Mayor Jackie Rombouts

"That the LAWSS Joint Board of Management **ADOPT** the Thursday, June 25, 2020 meeting minutes."

Carried

3. **Consent Items**

Moved by: Mayor Lonny Napper

Seconded by: Mayor Bill Weber

"That the LAWSS Joint Board of Management **RECEIVE** as information the May 2020 Financial Statements, June 2020 Operational Statements and Flow Summary Sheets, along with the staff Information Report, dated July 30, 2020."

Carried

a. Monthly Financial Statements

The May 2020 LAWSS budget statement and cash balance sheets are attached.

b. Monthly Operational Statement - June 2020

The June 2020 Monthly Operation Reports are attached.

c. Information Reports

1. June 2020 Flow Summary Sheets

2. Information Reports (July 30, 2020)

4. **Items for Discussion**

Moved by: Mayor Jackie Rombouts

Seconded by: Councillor Margaret Bird

"That the Joint Board of Management **CANCEL** the regular meeting scheduled for August 27, 2020."

a. 2020 Major Maintenance Program- Project Substitution Request

Moved by: Mayor Steve Arnold

Seconded by: Mayor Jackie Rombouts

"That the LAWSS Joint Board of Management **RECEIVE** staff report subject, "2020 Major Maintenance Project Substitution Request" and **APPROVE** the changes to the 2020 Major Maintenance Program outlined within."

Carried

b. WLPS Special Valve Project- Contractor Selection

Moved by: Mayor Steve Arnold

Seconded by: Mayor Bill Weber

"That the LAWSS Joint Board of Management **RECEIVE** staff report subject, "WLPS Special Valve Project- Contractor Selection" and **AWARD** Dielco Industrial Contractors Ltd. with project for replacement of 36" Ross Valve for the quoted amount of \$152,750+HST."

Carried

c. Supervisory Control and Data Acquisition (SCADA) Master Plan- Consultant Selection

Moved by: Mayor Jackie Rombouts

Seconded by: Mayor Bill Weber

That the LAWSS Joint Board of Management **RECEIVE** staff memo subject, "Supervisory Control and Data Acquisition (SCADA) Master Plan- Consultant Selection" and **AWARD** Eramosa with RFP 20-01 SCADA Master Plan and Associated Works for the quoted amount of \$95,534.25+HST."

Carried

d. Engineering Design and Project Management for Main Plant HVAC - Consultant Selection

Moved by: Mayor Bill Weber

Seconded by: Mayor Steve Arnold

That the LAWSS Joint Board of Management **RECEIVE** staff memo subject, "Engineering Design and Project Management for Main Plant HVAC - Consultant Selection" and **AWARD** Building Innovation with RFP 20-02 Engineering Design and Project Management for Main Plant HVAC for the quoted amount of \$75,000+HST."

Carried

e. Fieldgate Network Upgrade - System Selection

Moved by: Mayor Steve Arnold

Seconded by: Mayor Lonny Napper

"That the LAWSS Joint Board of Management **RECIEVE** staff report subject, "Fieldgate Network Upgrade - System Selection" and **HIRE** OCWA to execute Remote Flow Monitoring Upgrade Proposal dated July 7, 2020 for the quoted amount of \$84,860+HST and **INCREASE** the appropriate budget amount by \$11,353.54.

Carried

f. 2020 and 2021 Meeting Format and Schedule

Moved by: Councillor Margaret Bird

Seconded by: Mayor Bill Weber

"That the LAWSS Joint Board of Management **RECEIVE** as information staff report subject, "2020 and 2021 Meeting Format and Schedule"."

Carried

Moved by: Mayor Steve Arnold

Seconded by: Mayor Lonny Napper

"That the LAWSS Joint Board of Management **ENDORSE** amending By-Law 4-2020 a by-law to amend the proceedings of the LAWSS Joint Board of Management."

Carried

g. Fuel Storage and Delivery System- Update

Moved by: Mayor Jackie Rombouts

Seconded by: Mayor Steve Arnold

"That the LAWSS Joint Board of Management **RECEIVE** staff report subject, "Fuel Storage and Delivery System- Update" and **APPROVE** additional engineering fees in the amount of \$25,000 to incorporate the fuel system upgrade into the Generator Project, and **DESIGNATE** WELECO as preferred vendor for supply of LAWSS fuel system components/hardware and **INCREASE** overall project budget by \$275,000 to facilitate the permanent upgrade to the existing fuel storage and delivery system."

Carried

5. **Deferred Matters/Additional Business**

6. **Confidential**

7. **Adjournment**

Moved by: Mayor Jackie Rombouts

Seconded by: Mayor Bill Weber

"That the LAWSS Joint Board of Management **ADJOURN** the meeting to its next board meeting held on Thursday, September 24, 2020 at 12pm at the Tourism Sarnia-Lambton Assembly Room, 1455 Venetian Blvd. Point Edward."

Carried