



Minutes

Joint Board of Management Meeting

Thursday, April 30, 2020
12:00 pm

Members

Mayor Bev Hand, Village of Point Edward
Mayor Steve Arnold, St. Clair Township
Mayor Jackie Rombouts, Township of Warwick
Mayor Lonny Napper, Town of Plympton-Wyoming
Councillor Margaret Bird, City of Sarnia
Councillor Rick Goodhand, Municipality of Lambton Shores

LAWSS General Manager:

Clinton Harper

Technical Staff:

Andrew Maver, Township of Warwick
Brian Black, St. Clair Township
Adam Sobanski, Town of Plympton-Wyoming
Pratt Rawatt, City of Sarnia
Jay Verstraeten, Village of Point Edward
Nick Verhoeven, Municipality of Lambton Shores
Mark Harris, OCWA Operational Manager

1. Call to Order

a. Disclosure of Pecuniary Interest

2. Procedural By-Law Amendment

Electronic Meetings

Moved by: Mayor Jackie Rombouts

Seconded by: Mayor Lonny Napper

"That the LAWSS Joint Board of Management **APPROVE** the report subject: "Proposed Amendment to the Procedural By-Law to Allow for Electronic Meetings during a Declared Emergency", dated April 30, 2020."

Carried

Moved by: Mayor Jackie Rombouts

Seconded by: Mayor Lonny Napper

"That By-Law No. 3-2020 be read a first and second time.

That By-Law No. 3-2020 be **READ** a third time and finally passed."

Carried

3. Adoption of Minutes

A copy of the minutes for the Thursday February 27, 2020 meeting of the LAWSS Joint Board of Management is attached to this agenda.

Moved by: Councillor Rick Goodhand

Seconded by: Councillor Margaret Bird

"That the LAWSS Joint Board of Management **ADOPT** the February 27, 2020 meeting minutes."

Carried

4. Consent Items

Moved by: Mayor Jackie Rombouts

Seconded by: Councillor Rick Goodhand

"That the LAWSS Joint Board of Management **RECEIVE** as information the January 2020 and February 2020 Financial Statements, the February 2020 and March 2020 Operational Statements and the February 2020 and March 2020 Flow Summary Sheets along with the report subject: Information Report (April 30, 2020)."

Carried

a. Financial Statements

A copy of the January 2020 and February 2020 LAWSS budget statement and cash balance sheets are attached.

1. January 2020 Financial Statement
2. February 2020 Financial Statement

c. Information Report

1. February 2020 Flow Summary Sheets
2. March 2020 Flow Summary Sheets
3. Information Report (April 30, 2020)

b. Operational Statements

The February 2020 and March 2020 Monthly Operations Reports are attached.

1. February 2020 Operational Statement
2. March 2020 Operational Statement

5. Items for Discussion

a. Notice of Motion - Councillor Bird

1. Councillor Bird - Webcasting & Video Archive

For transparency, I'm asking for a resolution of the Board to ask staff to check on Webcasting & Video Archiving:

Goal:

- accuracy when checking back over information from home

- *will also allow the general public to be able to watch these meetings, and*
- *also, it will ensure meetings are run with respect and professionalism*

Moved by: Councillor Margaret Bird

Seconded by: Mayor Jackie Rombouts

"That the LAWSS Joint Board of Management direct staff to prepare a report detailing options for webcasting and video archiving of future meetings of the LAWSS Board."

Carried

2. Councillor Bird - Regular Meetings

For cost-effectiveness, efficient time management, I'm asking for a resolution of the Board to ask staff to check on the following:

Moved by: Councillor Margaret Bird

Seconded by: Councillor Rick Goodhand

"That the LAWSS Joint Board of Management establish 9:30am as the default meeting time for regular LAWSS Board meetings."

Defeated

Moved by: Councillor Margaret Bird

"That the LAWSS Joint Board of Management forego the lunch expense, waste, and extra time involved for organizing and clearing away afterwards."

Defeated

b. LAWSS Licence Renewal

Moved by: Mayor Steve Arnold

Seconded by: Councillor Margaret Bird

That the LAWSS Joint Board of Management;

1. **APPROVE** the LAWSS Financial Plan prepared by Watson & Associates Economists Ltd. dated March 17, 2020.
2. **PROVIDE** notice that the Financial Plan be advertised.
3. **SUBMIT** the approved Financial Plan dated March 17, 2020 to the Ministry of Municipal Affairs and Housing. (O. Reg. 453/07, section 3 (1) 6).
4. **SUBMIT** the approved Financial Plan and the Board resolution approving the Financial Plan to the Ministry of the Environment, Conservation and Parks, satisfying the requirements under the Safe Drinking Water Act. (S.D.W.A. section 32 (5) 2.ii.)."

Carried

c. Master Plan Update

Moved by: Mayor Lonny Napper

Seconded by: Mayor Jackie Rombouts

"That the LAWSS Joint Board of Management;

1. **ENDORSE** a growth factor of 11.2% for the City of Sarnia, 24.7% for St. Clair Township, 25.0% for the Town of Plympton-Wyoming, 21.7% for the Township of Warwick, 10.0% for the Village of Point Edward and 17% for the Municipality Lambton Shores for the 2020 LAWSS Master Water Plan Update.
2. **RECOGNIZE** that the Township of Warwick has undertaken a water needs analysis and that this analysis will be considered in the annual review process and future updates of the LAWSS Master Water Plan."

Carried

Moved by: Mayor Steve Arnold

Seconded by: Councillor Margaret Bird

"That the LAWSS Joint Board of Management **APPROVE** scope of the 2020 LAWSS Master Plan Water Update to include a sensitivity analysis with an upset limit of \$15,000."

Carried

6. Deferred Matters/Additional Business

7. Confidential

8. Upcoming Meeting Dates

List of upcoming meeting dates of the LAWSS Joint Board of Management;

- May 28, 2020
- June 25, 2020
- July 30, 2020
- August 27, 2020
- September 24, 2020
- October 29, 2020
- November 26, 2020
- December 10, 2020

9. Adjournment

Moved by: Mayor Steve Arnold

Seconded by: Councillor Rick Goodhand

"That the LAWSS Joint Board of Management **ADJOURN** this meeting to its next board meeting held on Thursday, May 28, 2020 at 12pm and the Tourism Sarnia-Lambton Assembly Room, 1455 Venetian Blvd. Point Edward."

Carried