



Minutes

Joint Board of Management Meeting

Thursday, May 28, 2020
12:00 pm

Members

Mayor Bev Hand, Village of Point Edward
Mayor Steve Arnold, St. Clair Township
Mayor Jackie Rombouts, Township of Warwick
Mayor Lonny Napper, Town of Plympton-Wyoming
Councillor Margaret Bird, City of Sarnia
Councillor Rick Goodhand, Municipality of Lambton Shores

LAWSS General Manager:

Clinton Harper

Technical Staff:

Andrew Maver, Township of Warwick
Brian Black, St. Clair Township
Adam Sobanski, Town of Plympton-Wyoming
David Jackson, City of Sarnia
Jay Verstraeten, Village of Point Edward
Mark Harris, OCWA Operational Manager
Mike Helps, County of Lambton

1. Call to Order

a. Disclosure of Pecuniary Interest

2. Adoption of Minutes

A copy of the minutes of the Thursday April 30, 2020 meeting of the LAWSS Joint Board of Management is attached to this agenda.

Moved by: Mayor Jackie Rombouts

Seconded by: Mayor Lonny Napper

"That the LAWSS Joint Board of Management **ADOPT** the Thursday, April 30, 2020 meeting minutes."

Carried

3. Presentation of LAWSS 2019 Draft Audited Financial Statement

Eric Hicks, CPA. Manager BDO Canada LLP

The LAWSS Draft Audited Financial Statement for 2019 and Planning Report to the LAWSS Board is attached to this agenda. In 2019 the Board appointed BDO as LAWSS auditor for the 2019, 2020 and 2021 calendar years.

Moved by: Mayor Steve Arnold

Seconded by: Mayor Jackie Rombouts

"That the LAWSS Joint Board of Management **TRANSFER** \$2,908,028 to reserve as identified on page 14 of the draft audited financial statement for 2019. Note this does not represent a physical transfer of money but indicates a surplus based on the line items outlined on page 14."

Carried

Moved by: Mayor Steve Arnold

Seconded by: Mayor Jackie Rombouts

"That the LAWSS Joint Board of Management **ACCEPT** the draft audited financial statement for 2019."

Carried

4. Consent Items

Moved by: Mayor Steve Arnold

Seconded by: Councillor Rick Goodhand

"That the LAWSS Joint Board of Management **RECEIVE** as information the March 2020 Financial Statements, the April 2020 Operational Statements and the April 2020 Flow Summary Sheets along with the report subject: Information Report (May 28, 2020)."

Carried

a. Financial Statement- March 2020

A copy of the March 2020 LAWSS budget statement and cash balance sheets are attached.

b. Operational Statement - April 2020

The April 2020 Monthly Operations Reports are attached.

c. Information Reports

1. April 2020 Flow Summary Sheets

2. Information Report (May 28, 2020)

5. Items for Discussion

a. Webcasting and Video Archiving

Moved by: Mayor Steve Arnold

Seconded by: Mayor Jackie Rombouts

"That the LAWSS Joint Board of Management **ACCEPTS** the report titled "Webcasting and Video Archiving" dated May 28, 2020 as information and that meetings of the LAWSS Joint Board of Management are webcast to YouTube where they will remain publicly accessible for 24 hours."

Carried

b. WLPS Back Pressure Sustaining Valve Project Update

Moved by: Mayor Steve Arnold

Seconded by: Councillor Margaret Bird

"That the LAWSS Joint Board of Management **APPROVE** a budgetary increase of \$109,000 to the 2020 WLPS 36" Ross Valve Capital Project. The LAWSS General Manager is permitted proceed with award of the project if the competitive process yields a successful bidder that doesn't exceed the revised budget by 5%."

Carried

c. Condition Assessment- Port Lambton and Warford SP

Moved by: Mayor Jackie Rombouts

Seconded by: Mayor Steve Arnold

"That the LAWSS Joint Board of Management **HIRE** CIMA+ to complete a condition assessment of the Port Lambton and Watford Standpipe in the amount of \$26,730.00+taxes."

Carried

Moved by: Mayor Steve Arnold

Seconded by: Mayor Jackie Rombouts

"That the LAWSS Joint Board of Management **APPROVE** CIMA+ to complete a Finite Element Analysis on the Port Lambton and Watford SP in the amount of \$18,100 if an investigation of existing LAWSS facility accessment information archive does not generate the necessary information."

Carried

d. WTP Reservoir Leak Update #2

Moved by: Mayor Lonny Napper

Seconded by: Mayor Jackie Rombouts

"That the LAWSS Joint Board of Management **RECEIVE** the report titled "WTP Reservoir Leak Update #2" dated May 28, 2020 as information and **DEFER** matter to the 2021 Budget Deliberation."

e. Treatment Investigations @ LAWSS WTP Update

Moved by: Councillor Margaret Bird

Seconded by: Mayor Jackie Rombouts

"That the LAWSS Joint Board of Management **POSTPONE** the Municipal Impact Study"

Carried

f. NEW Class A Energy Customer Election Deadline (June 15, 2020)

Moved by: Mayor Steve Arnold

Seconded by: Mayor Jackie Rombouts

"That the LAWSS Joint Board of Management **ELECT** to participate in the Province's Industrial Conservation Initiative (ICI) as a Class A customer for the upcoming election period of July 1, 2020 to June 30, 2021 and that the LAWSS General Manager be permitted to use his discretion to make this election, on the Board' behalf, for the next 5 years."

Carried

6. **Deferred Matters/Additional Business**

7. **Confidential**

8. **Adjournment**

Moved by: Mayor Lonny Napper

Seconded by: Councillor Rick Goodhand

"That the LAWSS Joint Board of Management **ADJOURN** this meeting to its next board meeting held on Thursday, June 25, 2020 at 12pm at the Tourism Sarnia-Lambton Assembly Room, 1455 Venetian Blvd. Point Edward.:

Carried