

Lambton Area Water Supply System

By-Law No. 4-2020

"A By-Law to Amend By-Law No. 2-2020 to permit Electronic Meetings"

WHEREAS Section 2 of Transfer Order Lambton Area #W1/1998 provides the Lambton Area Water Supply System Joint Board of Management with full authority and necessary powers, to manage on behalf of the Municipalities, the System.

AND WHEREAS By-law No. 2 of 2020 (the "Procedural By-Law"), as amended, governs the calling, place and proceedings of all meetings of The Lambton Area Water Supply System;

AND WHEREAS the Lambton Area Water Supply System Joint Board of Management considers it desirable to be able to hold meetings electronically.

NOW THEREFORE the Lambton Area Water Supply System Joint Board of Management hereby enact as follows:

1. The By-Law is hereby amended by repealing Section 42. Emergency meetings During Declared Emergency;
2. The By-Law is hereby amended by adding thereto a new Section 43 that reads as follows:

43. Electronic Meetings

- a. For the purposes of this Section 43, the following terms shall have the following meaning:

"Electronic Meeting" means a meeting called by the Chair and held in full or in part through such electronic means selected by the Chair, in consultation with the General Manager, taking into account LAWSS resources, which may include, but not be limited to: audio telephone conference, video telephone conference, or online through the Internet or otherwise via the Internet, and with or without in person attendance.

- b. Notwithstanding any other Part hereof, at the call of the Chair a regular or special meeting of the Board may be conducted by Electronic Meeting, in accordance with this Section and any other protocol and/or policy as may be approved by Board from time to time.
- c. A Member attending and present during an Electronic Meeting shall be counted for purposes of quorum at the commencement and at any point in time during the Meeting, and shall be entitled to vote through a vote recorded by the General Manager as if they were attending the Meeting in person.
- d. An Electronic Meeting may include a Closed Meeting, which shall be conducted with members of the public excluded therefrom and in accordance with this Section.

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- e. A public notice of an Electronic Meeting shall include sufficient information as to provide the public with the ability to reasonably access and/or otherwise observe, by such means identified in the notice, the open session of the Electronic Meeting.
 - f. Despite any other Section hereof any person desiring to present verbally to, or to make a request of, or present correspondence to, the Board at and/or during an Electronic Meeting, shall first give the requisite notice thereof to the General Manager and meet all other requirements of these Rules of Procedure, and provided such requirements have been met, shall only be permitted to make such presentation, request or present such correspondence in writing, provided further that such written presentation, request and/or correspondence is received by the General Manager no later than 12:00 noon on the seventh day immediately preceding the Electronic Meeting.
 - g. The Rules of Procedure shall continue to apply to an Electronic Meeting held pursuant to this Section 43. In the event of any inconsistency and/or conflict between this Section 43 and any other Section of these Rules of Procedure, this Section 43 shall prevail to the extent of the inconsistency and/or conflict.
2. By-Law 4-2020 as amended is hereby ratified and confirmed in all other respects.
3. This By-law shall come into force and effect immediately upon its passing.

By-law read a first, second and third time and finally passed on this **30th day of July, 2020.**

Mayor Bev Hand, Chair

Clinton Harper, General Manager